



As a boutique litigation and advisory firm, Silvester Legal LLC regularly handles disputes which could have been avoided had parties arranged their affairs and legal risks. This litigation is wasteful. Years of hard work can be lost if you do not have your agreements in order.

Silvester Legal LLC's Business Toolkit aims to provide assistance to start-ups looking for basic agreements.

For more sophisticated concerns or when in doubt, seek legal advice to customise an agreement that fulfils your requirements. Interested users may approach Silvester Legal LLC for affordable and cost-effective legal advice:

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COMPANY NAME
(Company Registration No. *****)
(Incorporated in the Republic of Singapore)
(the “Company”)

**DIRECTORS’ RESOLUTIONS IN WRITING PURSUANT TO THE CONSTITUTION
OF THE COMPANY**

(1) TITLE OF MATTER

IT IS NOTED THAT: [Any explanation as necessary]

RESOLVED THAT:

A general meeting of the Company be convened and held on a date and at a time and place to be fixed by any Director of the Company for the purpose of considering and, if thought fit, passing the following resolutions as Ordinary Resolutions: [DELETE AS APPLICABLE]

1. The financial statements of the company for the fiscal year ended [MONTH AND DAY], prepared by Messrs [ACCOUNTANT’S/AUDITOR’S NAME], [Accountants/Accountants], be approved.
2. The approved financial statements be placed before the annual meeting of shareholders of the company.
3. [ACCOUNTANTS] as auditors of the Company to hold office until the conclusion of the current fiscal year.
4. The application to amend the Constitution of the company in the draft form appended as Schedule A to these resolutions is approved to be placed before a meeting of shareholders of the company for confirmation.
5. The company sells substantially all its assets to [PURCHASER NAME] in accordance with the draft agreement of purchase and sale appended as Schedule A to these resolutions.
6. [CHAIRMAN NAME] be elected as Chairman of the Board of Directors effective from [DATE].
7. A dividend of [AMOUNT] per share is declared on the issued [CLASS NAME] shares of the company held by the [CLASS NAME] shareholders of record as of this date.
8. The company executes the [CONTRACT/INSTRUMENT] in the draft form appended as Schedule A to these resolutions.

9. The transfer of [NUMBER AND CLASS OF SHARES] from [TRANSFEROR NAME] to [TRANSFeree NAME] be and is hereby approved.
10. The address of the head office [OR REGISTERED] of the company is changed to [COMPLETE ADDRESS].

[DIRECTOR NAME]

[DIRECTOR NAME]